

## **Guidelines for VLCS Intern/Resident/Graduate Student Research Proposal Progress Reports**

A progress report for the project should be submitted to the VLCS Research and Graduate Studies Committee (RGS) chairman, Dr. Noah Cohen, through Lessa Crawford ([lcrawford@cvm.tamu.edu](mailto:lcrawford@cvm.tamu.edu)) after six (6) months. A final report should be submitted after twelve (12) *months but no later than one (1) month prior to completion of the clinical training program (for interns or final- year residents or graduate students)*. Extensions beyond the projected timeline for the grant must be approved by the RGS. **Failure to submit progress reports will result in suspension or revocation of funding.**

The following format should be used for progress reports:

- A. For each of the specific objectives, aims or testable hypotheses of the grant, please provide an update of progress to date:
  1. Itemize each specific objective, aim, or hypothesis;
  2. Describe any problems encountered, including delays; and/or
  3. Describe any change in the study design or methods and provide an explanation for the change(s).
  
- B. Please list all presentations and publications resulting from this project that are planned or submitted. **A final draft of the manuscript should be submitted with the final progress report.**