

**Guidelines for VLCS Intern/Resident/Graduate Student Research Proposal  
Progress Reports  
(August 2023)**

**A progress report for the project should be submitted to the VLCS Research and Graduate Studies Committee (RGS) chairman, Dr. Noah Cohen, through VLCS Admin (vlcsadmin@cvm.tamu.edu) after six (6) months. A final report should be submitted after twelve (12) *months but no later than one (1) month prior to completion of the clinical training program (for interns or final- year residents or graduate students)*. Extensions beyond the projected timeline for the grant must be approved by the RGS. Failure to submit progress reports will result in suspension or revocation of funding.**

The following format should be used for progress reports:

- A. For each of the specific objectives, aims or testable hypotheses of the grant, please provide an update of progress to date:
  - 1. Itemize each specific objective, aim, or hypothesis.
  - 2. Describe any problems encountered, including delays; and/or
  - 3. Describe any change in the study design or methods and provide an explanation for the change(s).
- B. Please list all presentations and publications resulting from this project that are planned or submitted. **A final draft of the manuscript should be submitted with the final progress report.**